

**T CRAFT AERO CLUB
NEW MEMBER
CHECK OUT**

Name _____ Date _____

Club Member Sponsor: _____

1. Hanger

- Door Locks, Aircraft key/fuel card bags.
- Aircraft Maintenance Log books – Safe combination
- Hanger Door Operation & Precautions in windy conditions.
- Aircraft Log Out / In system.
- Squawks – Schedulemaster/ Squawk Sheets.
- Schedule Master / Reserving and Canceling of Aircraft
- Phone Numbers: Board Members, Club Members, Maintenance, Emergency Contacts.

2. Training Room

- Computer - Brief tour of Schedule Master/Log Out/In.
- WIFI code.
- Location of Check-lists – T-Craft Web Page
- Training Library
- Local Airport Familiarization, training area and BOI Airspace

3. Aircraft

- Heaters (when applicable)
- No prolonged parking in Taxiway (preflight in hanger)
- Fueling (Where to fuel and drain sumps).
- Lost or in-operative fuel card – what to do.
- Off airport Fueling and reporting procedure.
- Oil - DO NOT OVERFILL ! (Type, storage, funnel)
- Cleaning after Each Flight and cleaning procedure:
 - BUGS off leading edges
 - Windscreen (NO CIRCULAR WIPING)
 - Interior – Location of Vacuum
 - Gust Locks and Lock aircraft
- Location of Air Compressor / Scales / Tug / Cleaning Supplies

4. Questions ??

Signed:

Member _____

Date: _____

CFI _____

Date: _____